

# Well-Being Toolkit Nutshell: 80 Tips For Lawyer Thriving

Many legal employers are ready to become positive change agents on the path to lawyer well-being but are unsure where to start. To help, the American Bar Association's Presidential Working Group to Advance Well-Being in the Legal Profession has launched the <u>Well-Being Toolkit for Lawyers and Legal Employers</u>. This nutshell summarizes 80 of the Toolkit's key items to help get you started on a lawyer well-being initiative.

3 Reasons 1. It's the right thing to doTo Care About 2. It impacts competence

Well-Being 3. It's good for business



#### 13 Healthy Workplace Factors

- 1. Culture of Trust
- 2. Mental Health Support
- 3. Effective Leadership
- 4. Civility & Respect
- 5. Good Person-Job Fit
- 6. Growth & Development
- 7. Recognition & Reward
- 8. Involvement & Influence
- 9. Workload Management
- 10. Employee Engagement
- 11. Work-Life Balance Support
- 12. Psychological Safety
- 13. Physical Safety



## 6 Dimensions Of Lawyer Well-Being

- Occupational: Satisfaction, Growth, Financial Stability
- 2. Emotional: Manage Emotions & Protect Mental Health
- Physical: Healthy Lifestyle, Help-Seeking When Needed
- **4. Intellectual:** Learn, Pursue Challenge, Keep Developing
- 5. Spiritual: Meaning & Purpose
- **6. Social:** Connection, Belonging, Contributing



#### 8-Step Action Plan For Launching A Well-Being Program

- 1. Enlist Leaders
- 2. Start a Well-Being Committee
- 3. Define Well-Being
- 4. Do a Needs Assessment
- 5. Identify Priorities
- 6. Make & Execute an Action Plan
- 7. Create a Well-Being Policy
- 8. Measure, Evaluate, & Improve





### 15 Ideas for Well-Being Activities & Events

- Use a Well-Being Scorecard to Assess Leader Effectiveness
- 2. Create a Well-Being Knowledge Hub
- 3. Start a Well-Being-Related Book or Video Club
- 4. Launch and Support a Leader Development Program
- 5. Invest in Professional Coaches
- 6. Measure Well-Being
- 7. Get Creative with CLEs, e.g., Spin Class CLE Events
- 8. Celebrate a Well-Being Week
- Maintain a Calendar of Well-Being Events
- 10. Do Well-Being Goal-Setting
- 11. Embed Well-Being in Content& Format of Meetings
- 12. Incorporate Well-Being into Promotions & Other Transitions
- 13. Offer Treadmill/Standing Desks
- 14. Add Mental Health Apps to Insurance Plans
- 15. Audit policies/practices that may impact well-being.



## 18 Topic Ideas For Education & Development

- Detecting Warning Signs of Mental Health & Alcohol Use Disorders
- 2. Facilitating & Destigmatizing Help-Seeking
- Enhancing A Sense of Autonomy & Control
- 4. Elevating Focus on Client Care
- 5. Work Engagement & Burnout
- 6. Stress Mindset
- 7. Resilience & Optimism
- 8. Mindfulness
- 9. Rejuvenation
- 10. Leader Development
- 11. Conflict Management
- 12. Work-Life Conflict
- 13. Meaning & Purpose
- 14. Grit
- 15. Psychological Capital
- 16. Self-Determination Theory
- 17. Emotional Intelligence
- 18. Time Management/Alignment



## 17 Well-Being Activity Worksheets To Try

- How to Be Happier? Make it a Priority
- 2. Six Sources of Well-Being
- 3. Grow Your Gratitude
- 4. Do Acts of Kindness
- 5. Psychological Capital
- 6. Reframe Stress & Adversity
- 7. Mindfulness To Improve Well-Being & Performance
- 8. The Emotionally Intelligent Path to Well-Being
- 9. Well-Being & Confidence
- 10. Use Your Strengths
- 11. Capitalizing on Introverted Strengths
- 12. Overcoming Public Speaking Anxiety
- 13. Mind Your Marriage
- 14. Managers, Don't Forget Your Own Well-Being
- 15. Positive Leadership
- 16. Physical Activity & Vibrancy
- 17. Positive Golf Activities

#### **Today's Well-Being To Do List:**

- √ Review the Toolkit
- √ Pass the Toolkit on to others
- √ Do one thing to get started
- √ Send questions to abrafford@aspire.legal